

GULF COUNTY APPLICATION FOR VARIANCE

Revised October 25, 2000

Application Fee - \$150.00

A. Application Information

1) Name of Applicant_____

2) Address of Applicant_____

3) Telephone Number (_____)_____

Authorized Agent if applicable. Must have notarized statement from owner stating authorized agent.

4) Authorized Agent_____

5) Address of Authorized Agent_____

6) Telephone Number of Agent (_____)_____

B. Property Information

1) Property Tax Reference Number_____

2) Size of Property_____

3) County/State Roadway Nearest Property_____

4) Legal Description of Property_____

5) Land-Use Designation_____

6) Names of Adjacent Development_____

7) Use of Adjacent Development_____

8) County Geographical Map W/Location_____

(Marked attach as "Attachment B-8")

C. Variance Request Information

Note: It is the responsibility of the applicant to provide any and all information to the Planning and Development Review Board (PDRB) in support of the applicants variance request.

- 1) Justification – explain the circumstances that give rise to the need for a variance. Tab justification as Attachment C-1.
- 2) Other Relevant Considerations
 - a. Any information that will support the justification for a variance, should be included with application. Attach additional sheets if necessary. Example: Surveys, DEP permits, legal documents, photos, etc.
 - b. If the variance is relative to footprint of a structure, line of sight with other buildings, roadways, LDR rules and etc., be sure to include this information.

D. Public Notice

- 1) Variance will be advertised in local paper allowing for public comment at the scheduled PDRB meeting.

E. Submittal of Application

- 1) Application must be submitted by the 15th of the month prior to the PDRB meeting. Example: request must be submitted by June 15th in order to be reviewed by the PDRB in July. The PDRB meets the 3rd Tuesday of each month at 10:00 A.M.
- 2) Each application must be submitted with seven (7) packets with each packet having a copy of each document submitted in support of the variance request.
- 3) The PDRB will submit their recommendations to the Board of County Commissioners (BOCC) for a final decision. Applicant may appeal an unfavorable decision by the PDRB to the BOCC. The BOCC decision is final.
- 4) Variances rejected or deemed incomplete by the PDRB, are subject to a reapplication fee.
- 5) ***Submittal of application means applicant accepts and acknowledges the above requirements.***